

**Minutes of the Criminal Justice Information Sharing Board Meeting**  
**Friday, August 17, 2007, 10:30 pm CDT**  
**Supreme Court Conference Room**  
**Bismarck, North Dakota 58502**

**Call to Order:** The meeting was called to order by Lisa Feldner.

**Board Members present:** Lisa Feldner - Information Technology Department; Tom Trenbeath – Office of Attorney General; Chief Justice Gerald VandeWalle

**Others present:** Pam Schafer – CJIS Director; Nancy Walz – Information Technology Department;

**Members Absent:** Jerry Kemmet – Chair, CJIS Executive Committee (BCI)

## **Agenda**

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**Topic:** Approve prior CJIS Board Meeting minutes

**Discussion:**

Motion to approve July 18, 2007 meeting minutes by Chief Justice Gerald VandeWalle; Second by Tom Trenbeath; Unanimous Approval.

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**Topic:** CJIS IT Architect Interview

**Discussion:**

The CJIS Board agreed to make an offer to the candidate for the CJIS IT Architect position.

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**Topic:** Status Report

**Discussion:**

Status of the CJIS program was given on the CJIS initiative: <http://www.nd.gov/cjis/Committees/Executive.htm>

BPD Integration Project (Subset of the Big 4 Integration) – Last month's CJIS Board meeting had approved the expenditures of the project with the caveat that no objections were made from the CJIS Executive Committee. The CJIS Executive Committee had their monthly meeting and had no objections. The CJIS Executive Committee meetings notes are now being forwarded to the CJIS Board.

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**Topic:** MOU

**Discussion:**

The MOU discussion was on the location of employees of CJIS. Area at BCI with remodels was proposed along with an area at Northbrook mall. Lisa and the Chief Justice viewed both locations. Pros and cons for both locations were discussed.

BCI: The space was limited and needs to be remodeled. It allows for close proximity to the Ag's IT staff.

Northbrook: Existing help desk and allows employees to be in one area with room for expansion.

**Action:**

Lisa will check on space costs. The Chief is in favor of Northbrook if Lisa can obtain the money.

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**Meeting was adjourned at 12:20 p.m.**